



Canterbury Harriers Privacy Notice – Approved by Harriers Committee – 13 March 2018

Last updated: 1 July 2025

Canterbury Harriers (the **Club**) are committed to protecting and respecting your privacy. For any personal data you provide for the purposes of your membership, the Club is the Data Controller and is responsible for storing and otherwise processing that data in a fair, lawful, secure and transparent way.

All of the personal data collected from members on their initial Membership Form and information subsequently updated by members will be collected, stored and processed in accordance with the terms of this policy.

(1) What personal data we hold on you

You may give us information about you by completing the membership form, filling in forms at an event or online, or by corresponding with us by phone, e-mail or otherwise. This includes information you provide when you register with the Club, subscribe to our newsletter, or participate in discussion boards on our website and social media platforms. The information you give us may include your name, date of birth, address, e-mail address, phone number, name of the EA affiliated Clubs with which you are registered and gender association (**Athletics Data**). We may also ask for relevant health information.

Member information is currently managed in an electronic database which is password protected. Copies of membership forms are stored electronically with the membership secretary. Access to both sets of information is restricted to the Chairman/woman, Vice Chairman/woman, Membership Secretary and the XC/Summer Relay/W10K Manager.

(2) Why we need your personal data

The reason we need your Athletics Data is to be able to administer your membership, and provide the membership services you are signing up to when you register with the Club. Our lawful basis for processing your personal data is that we have a contractual obligation to you as a member to provide the services you are registering for.

Reasons we need to process your data include:

For training and competition entry

- sharing personal data with club coaches or officials to administer training sessions;
- sharing personal data with club team managers to enter events; and
- sharing personal data with leagues, county associations and other competition providers for entry in events.

For funding and reporting purposes

- analysing anonymised data to monitor club trends; and
- sending club surveys to improve your experience as a club member

For membership and club management

- processing of membership forms and payments;
- sharing data with committee members to provide information about club activities, membership renewals or invitation to social events;
- club newsletter and Facebook promoting club activity – including reports of races, photographs and press reports;
- publishing of race and competition results, including age categories and whether male/female for collating the annual league tables and awards; and
- website management



Marketing and communications (where separate consent is provided)

- sending information about promotions and offers from sponsors; and
- sending information about selling club kit, merchandise or fundraising.

Any special category health data we hold on you is only processed for the purpose(s) of passing health data to coaches to allow the safe running of training sessions. We process this data on the lawful basis of consent. Therefore, we will also need your explicit consent to process this data, which we will ask for at the point of collecting it and will be assumed as given when you join or renew your membership each year.

The club has the following social media pages: Canterbury Harriers Facebook page. All members are free to join this page. If you join the social media page, please note that the provider of the social media platform has their own privacy policies and that the club do not accept any responsibility or liability for those policies. Please check these policies before you submit any personal data on the club social media pages.

(3) Who we share your personal data with

When you become a member of the Club you can also choose to pay to be registered as a member of England Athletics Limited. If you would like to register as a member of England Athletics Limited, please tick the box on the Membership Form, and we will provide England Athletics Limited with your Athletics Data which they will use to enable access to the MyAthletics online portal. England Athletics Limited will contact you to invite you to sign into and update your MyAthletics portal. You can set and amend your privacy settings from the MyAthletics portal. If you have any questions about the continuing privacy of your personal data when it is shared with England Athletics Limited, please contact dataprotection@englandathletics.org. If you do not tick the box, then we will not share your data with England Athletics Limited. Please be aware that should you ever wish to compete in your sport, XC or the Summer Relays then you will have to register with England Athletics Limited at that time.

We may also share your data with the following bodies – please note the Club does not supply any personal data it holds for this purpose to any other third party:

- MailChimp – our online platform used to communicate with you;
- Other local race organisers/clubs for our internal Club Championships;
- Local leagues e.g. Kent Fitness League, Cross Country Championships;
- Facebook/Canterbury Harriers Website for race results; and
- Local press reports

The Club does not store or transfer your personal data outside of the UK.

(4) How long we hold your personal data

We will hold your personal data on file for as long as you are a member with us. Athlete data is updated every year when members renew their memberships. Any personal data we hold on you will be securely destroyed after four years of inactivity on that member's account, in line with England Athletics Limited's retention policy. Your data is not processed for any further purposes other than those detailed in this policy.

(5) Your rights regarding your personal data

As a data subject you may have the right at any time to request access to, rectification or erasure of your personal data; to restrict or object to certain kinds of processing of your personal data, including direct marketing; to the portability of your personal data and to complain to the UK's data protection supervisory authority, the Information Commissioner's Office about the processing of your personal data.



As a data subject you are not obliged to share your personal data with the Club. If you choose not to share your personal data with us we may not be able to register or administer your membership and this may also effect club awards or entry to age related events where entry is via the Club.

Should any member have a concern in relation to how the Club collects and/or processes personal data, members should in the first instance contact the Membership Secretary. Should subsequently a member wish to raise a formal complaint then this should be directed to the Club's Chairman/woman.